HSC Completed Smoothly
Our BOS Presiding Officer, Mrs Schwager, reported that our Year 12 students responded well to the pressures of the HSC examinations. One thing that is clear from Mrs Schager’s feedback is the benefit for students in doing as well as they can in internal school assessment during the year leading up to these important exams. It assists students so they know they have made significant progress toward the HSC already, and in case they are unfortunate in experiencing illness or misadventure during the exams. In such cases of illness or misadventure, the NSW Board of Studies may consider the marks obtained in school assessment to decide on a final result for the affected student.

It has also been delightful to hear from Mrs Schwager that our students are, as always, exceptionally well-behaved and polite to the supervisors during the exams. She was also pleased to report that this year every morning boys have offered help carrying the boxes and trolley to the upstairs rooms.

SRC & Student Executive 2014
Welcome to our newly inducted Student Executive and Student Representatives (see photos on pages 5-7). I couldn’t ask for a finer group of young men and women! Mrs Pasternatsky will continue to guide and mentor the Student Executive (our Year 12 leaders). Ms Adams is stepping up as SRC Coordinator, replacing Ms King who wishes to focus on her role as Year Adviser to Year 12 in 2014, supporting our Year 12 students as they face the HSC examinations and organising all the end of school activities. I thank Ms King for her work with the SRC over the past 6 years. There are some wonderful memories – of Spirit Week, murals, camps – that are a result of her hard work.

Earlier in October, four of our new student leaders attended the 2 ½ day Mitchell Youth Leadership Forum. This overnight camp at Vision Valley is the work of our local Federal Member, Alex Hawke. The Forum is an opportunity for our student leaders to share thoughts and ideas on how to be an inspirational leader in and how to contribute to their community. There were over 150 students from government and non-government schools from within the Mitchell electorate. Mr Hawke is able to draw on community and business contacts to provide a great array of motivational speakers and workshops. The four of our leaders who attended found the camp an affirming and inspirational experience. I hope that it will be a regular camp for our Student Executive.

Our incoming Student Executive, ably led by Captains Adam Rifai and Miriam Osburn and Vice-Captains Huw Murray and Baylee Forbes, wanted to do something, and do it quickly, to support those affected by the bushfires. Our Mufti Day raised over $1,600. An amazing effort! Students clearly listened to Adam Rifai’s words on assembly when he said, “Look into your heart more than you look into your wardrobe.” I thank our whole community.

As you know, Coles at North Rocks honoured the agreement to match our donation.
Links with Westfield North Rocks
We have been liaising with Centre Management at Westfield to look at ways cooperation can benefit both of us. For example, a new restaurant that is opening upstairs approached us to recommend students looking for apprenticeships and work in hospitality. Mrs Scott has posted more information on the School To Work page of our Website. If interested, see Mrs Scott or the advertisement at the end of the newsletter.

Halloween Morning Tea
Every three weeks, students in our Barclay Learning Centre set up a café in the Common Room for teachers. Students take orders, make coffee and serve tables. Halloween provided an opportunity for an additional bit of fun. The theme included the food prepared, decorations in the Common Room, table settings and costumes. Our visitors from Westfield North Rocks were suitably impressed. They came for morning tea to meet with teachers to discuss ways they can assist teachers to develop students’ communication, leadership and entrepreneurial skills. I thank Mrs Scott who is facilitating this connection. Mrs Scott, Mrs Pasternatsky and Ms Frame visited Little Rock Café when students from Northmead High School “took over” the café. This was no coup but an opportunity for the Hospitality students to run both the front of house and the kitchen. We hope to do something similar with our senior Hospitality students soon.

What's in this Edition:
- From the Principal: Ms Reeves
  - HSC Completed Smoothly
  - SRC & Student Executive 2014
  - Links with Westfield North Rocks
  - Halloween Morning Tea
  - Year 7 Swim School
  - Sydney West Blue
  - Importance of Being Earnest
  - P&C Joint Meeting— Positive Parenting
  - P&C Office Bearers
  - Year 11 English— Poet Visit
  - Remembrance Day
- From the P&C president
- Swim School
- Student Medical Forms
- From the School Captains
- Year 12 Coup D’Etat
- Sports News
- The Importance of Being entertained
- We All Like it!
- Stage 5 TVET
- Chaplaincy/Youth Worker Survey
- Resume for Teenagers

North Rocks Westfield Centre Management
Year 7 Swim School
By all reports Swim School for Year 7 in Week 4 was an outstanding success. We had many positive reports by the Swim School teachers, pool attendants and members of the public, of the wonderful behaviour of our Year 7 students. It is fantastic that we have a whole year group that are such great ambassadors for our school. I was happy to be able to visit on Thursday and see so many smiling faces. I thank the teachers whose attendance makes Swim School possible. These teachers have to leave lesson plans and work for their classes, and attend the whole week while their other work, such as exam marking, banks up and has to done after hours.

We all agree that learning to swim and strengthening one’s swimming is vital in Australia. I know Year 7 will also have some wonderful memories and they were lucky with the weather that week. What is better than hot chips when spending the day at the pool with friends?

The only hiccup? There seemed to be a craze for tubes of sherbet. One student bought 100 tubes! I don’t think that anyone needs that much sugar!

Sydney West Blue
Congratulations to Aisling Klimoski who will be awarded a Blue for hockey for Sydney West sport. A Blue is the highest award for school sport, acknowledging the hard work, skill and dedication of a sportsperson.

Importance of Being Earnest
Mrs Miller’s guidance and direction of our Year 11 drama students has resulted in another brilliant production. Both performances of Oscar Wilde’s *The Importance of Being Earnest* were sold out. I hear that audiences laughed at the right spot, which shows the strength of our student actors as comedy is very difficult to carry off. I was disappointed I could not attend. (My 21st wedding anniversary was an event I celebrated with my husband instead.) Oscar Wilde is one of my favourite playwrights and I have seen many productions of this play. I know that Mrs Miller has many other ideas for future productions circling in her head.

P&C joint meeting – Positive Parenting
Last term all seats were taken for our combined P&C meeting for the presentation by our school counsellor, Ken Byrne. We had parents from Baulkham Hills North, North Rocks and Murray Farm Public Schools, including the Presidents from the P&C Committees from all schools and Mr Harker, the Principal of North Rocks Public School. Ken’s presentation was well-received. I think Mr Harker and Ken could perform a comedy act together but neither would want to be the straight man, vying as they both did for the best jokes.

The topic was “The Teenager I Love” and I know everyone left with something new for their toolkit as a parent. Key to Ken’s message was you can’t be a “perfect parent”, you can only be who you are, and do your best with the knowledge you have. We can do our best by being open to talking with our adolescents and guiding them as they need it, by recognising when we do make mistakes and by being willing to learn new skills and approaches. Parents need to be clear about and have regular conversations about family values. (Do your children know what you believe is important?) Together with age appropriate boundaries and consequences and open communication, this is the best support to potentially negative peer pressure. Parents also need to let their children accept responsibilities for their actions. Choose the action, choose the consequence!

And remember: if you need assistance, there are people to help. Your GP can make a referral to appropriate agencies. In some instances you may wish to speak with a school counsellor. If so, just phone the school to make an appointment.

P&C Office Bearers
Election for 2014 positions of Present, Vice-Presidents, Secretary and Treasurer will take place on Wednesday 14th November. Nomination forms can be found on the school website. I encourage all parents and community members to take an active role in the P&C. The P&C is more than a fundraising arm. Working in partnership with parents is crucial to our students’ engagement. There is so much expertise, knowledge and skill among you all that your contributions can only aid the
Year 11 English – Poet visit
On Thursday 7 November the Australian poet, Peter Skrzynecki, addressed Year 11 Advanced and Standard English classes. His poetry is studied by both courses for the HSC. Our students were fortunate to hear direct from the poet why he chose certain symbols and imagery, his reference to other literary works and his intended meaning. Now there is no question, "How do you know the poet meant that?" as they heard it directly from him! We were lucky that Mrs McIntosh was able to use her contacts to organise his visit to Muirfield.

Remembrance Day
Remembrance Day (Monday 11 November) signals a time for acknowledgement and recognition of those who have fought for their country. This day marks the anniversary of the armistice which ended the First World War (1914 – 1918). Our captains, Adam and Miriam, led our commemorative assembly, reading some emotive poems, including The Ode. During our school assembly, students and staff and observed one minute silence in memory of those who died or suffered in all wars and armed conflicts.

FROM THE P&C PRESIDENT

- **P&C Elections** - will be held Wednesday 13 November. I encourage you to take on an executive role for 2014. I know we will have a good team to work for the benefit of all students at Muirfield.

- **Orientation Day** - will be held on Wednesday 4 December. We are aiming to have a good P&C presence to speak to parents, answer their questions and encourage them to become involved in the P&C. Alternatively you may prefer to help out in the uniform shop where we need people to assist students finding and trying on the correct uniform. If you are available to help, even for just an hour, please let me know (9873 3197 or thebartletts@optusnet.com.au).

- **Working Bee** - to be held on Saturday 16 November from 9am—1pm. Any students willing to come along and participate, on their own or with their parents, can earn Community Service points. Please help make our school as attractive as it can be in the lead up to the official end-of-year functions.

- **Ezicover** - Look for the advertisement elsewhere in the newsletter for recyclable, reusable book covers available in a variety of sizes and colours. These covers are much easier to use than plastic or contact, taking less than a minute to put on. They are made from some recycled materials and can be used over and over again. Order online and make sure you use the code given on the info sheet to ensure Muirfield receives 10c per book cover!

Next Meetings —

2014 Elections: Wednesday 13 November 7.30pm
Christmas Gathering: Wednesday 11 December 7.30pm
Muirfield High School Staff Common Room
**SWIM SCHOOL**

You wake up on Monday morning and you are feeling refreshed from the weekend and you are all ready to start a new school week. Well, for Year 7 it wasn’t just any ordinary week, Week 4 was Swim School!

On Monday and Tuesday and the Thursday and Friday we attended classes at Parramatta pools, both in the water for practical and out of the water for theory. Then on Friday it was a day to ourselves, we had free time on the water slide and in the pool, after we had done some survival skills and water aerobics that is.

There were some great times like having time with friends during water aerobics and going down the water slide but along with that came the hard times, like treading water while fully clothed and then removing your long pants and shirt while still in the water, not so easy or fun. But in the end it didn’t matter if you were a confident or not so confident swimmer or if you were with your friends but that you learnt how to better yourself in swimming and learn some skills that will help you in the future.

I am sure that I speak for everyone in Year 7 when I thank Mr Wilcox for organising the great week and the teachers who came along to supervise us for the Week.

Nathan O’Shea

**STUDENT MEDICAL FORMS**

The Department of Education and Communities has recently changed the method of recording student medical details. The Department now requires schools to collect more detailed information to ensure the safety and well-being of students.

During Terms 3 and 4 we will be updating our medical records systems to ensure we have the most up-to-date information on your child’s health. The new forms will help us collect your child’s important medical information and the introduction of new systems will mean we’ll be able to better manage the daily and emergency health needs of your child.

We recently sent out the new form to all Parents/Carers and we have also included the form in this newsletter. Thank you to those families who have returned the form.

**A reminder to those who haven’t done so; please return these forms as soon as possible.**

If you have any questions please call us on 9872 2244
H. Student medical details and health conditions

It is essential you inform the school before your child is enrolled if he or she has any medical conditions. This must include any known allergies. You should also contact the school as soon as you are aware of any newly diagnosed allergies/other medical conditions or changes to an existing condition. This will assist the school to support the safety and wellbeing of your child and allow planning to occur to determine the best way to meet the individual health and support needs of your child. This is important information for your child’s safe participation at the school.

Note: Where the words ‘your child’ are used, they should be taken as a reference to the student seeking enrolment.

Student’s Medicare number

Doctor’s name/medical centre

Doctor’s address (eg 1 High Street, Sydney, NSW, 2000)

Doctor’s phone number (work)

Please provide the name, address and phone number of any other doctor or medical specialist who may currently be treating your child for any allergy or other medical condition you may list when completing Section H. Attach an additional page if required.

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If your child has a documented plan to support any health or medical needs from a previous school or organisation (eg preschool, occasional care, etc) please provide it to the school as an attachment to this form.

ALLERGIES – THESE CAN INCLUDE ALLERGIES TO INSECT STINGS, DRUGS, LATEX, FOOD (EG NUTS, EGGS, PEANUTS) OR OTHER.

If your child has an allergy, please specify in the box below. For this allergy, answer the 11 questions that follow (where applicable). If there is insufficient space, please attach additional pages clearly marked ‘Section H’.

For any additional allergies your child has, please answer each of the 11 questions (where applicable) on a separate page for each allergy. Attach this additional information (clearly marked ‘Section H’) to the back of this form.

Allergy to:

1. Has a doctor diagnosed this allergy?  Yes  No

2. Is this a severe allergy (anaphylaxis)?  Yes  No

Anaphylaxis is a severe, potentially life-threatening, allergic reaction.

3. Has your child been hospitalised with a severe allergic reaction (anaphylaxis) or any other allergy?  Yes  No

4. If yes, which hospital?

5. Does your child have an ASCIA Action Plan for Anaphylaxis?  Yes  No

6. If yes, is this plan attached?  Yes  No

7. Has your child been prescribed an adrenaline autoinjector (ie EpiPen®/Anapen®)?  Yes  No

If your child has been prescribed an adrenaline autoinjector, you will need to provide the school with one (and renew prior to expiry date).
8. What is the expiry date of the adrenaline autoinjector that will be provided to the school?  

If not known at the time of completing this form, the school will require this information on enrolment.

9. Does your child have an ASCIA Action Plan for Allergic Reactions?  [ ] Yes  [ ] No

10. If yes, is this plan attached?  [ ] Yes  [ ] No

Each time your child is prescribed a new adrenaline autoinjector the doctor should issue an updated ASCIA Action Plan for Anaphylaxis. It is important that a copy of any updated plan is provided to the school.

11. Please list any other medication prescribed for this allergy.

The school will require further details in relation to prescribed medication on enrolment.

MEDICAL CONDITIONS OTHER THAN ALLERGIES AND ANAPHYLAXIS (EG ASTHMA, SEVERE ASThma, DIABETES, EPILEPSY)

Please identify and provide details below of any other medical condition for which your child is being treated. (If more than one condition or insufficient space, please attach additional pages and include answers to all 7 questions that follow).

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<th>Medical condition:</th>
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1. Has a doctor diagnosed this condition?  [ ] Yes  [ ] No

2. Has your child been hospitalised with this condition?  [ ] Yes  [ ] No

3. If yes, which hospital?

4. Does your child have a documented action plan from a doctor (eg asthma action plan)?  [ ] Yes  [ ] No

5. If yes, is this plan attached?  [ ] Yes  [ ] No

6. Is your child taking prescribed medication for this condition?  [ ] Yes  [ ] No

7. If yes, what is the prescribed medication?

The school will require further details in relation to prescribed medication on enrolment.

Parents of children who require their child to be administered prescribed medication at school must complete a written request. The school can provide you with a copy of a request form. Information is also available on the Department’s website.
FROM THE SCHOOL CAPTAINS

We, Adam Rifai and Miriam Osburn, would like to formally introduce ourselves to the Muirfield community as the 2014 School Captains. We have been greatly looking forward to being part of the 2014 Student Executive Team, and we are very excited to make as positive of a contribution as we can.

Alongside us, we have Huw Murray and Baylee Forbes as Vice Captains, and an awesome executive team made up of Caspian Baska, Kenny Tia, Jason Todd, Tayla O’Brien, Amelia Scott, Luke Jobson, Amy Kew, Katie Lothian and Emma Jones. Together we hope to do our best to amplify the voice of our peers, and be active in our school, our community and further.

Already, with the assistance of the SRC, we helped make a positive impact on people affected by the horrible fires that ravaged NSW. A mufti-day was quickly organised and we raised over one thousand six hundred dollars, which has been the highest amount ever raised from a mufti day. Moreover, the Coles at North Rocks Westfield agreed to contribute the same amount we raised, bringing the total to over three thousand two hundred dollars. This was a tremendous effort from everyone at Muirfield, and a great first initiative to kick off what will hopefully be a successful year.

Furthermore, we are currently collecting cans for The Lions Club of North Rocks, to help people less fortunate to better enjoy what is meant to be a happy Christmas and holiday for all.

Another plan of ours is to have an inter-school conference, where our executive will meet with representatives from other schools. This will strengthen the bonds our school has with other schools, as well as provide the opportunity for representatives to share ideas with each other; the more heads we have the merrier!

Last year’s Student Executive Team, with Dannika Swinn and Justin Whittle as School Captains, did an excellent job, exemplifying student leadership within Muirfield. Despite the stresses of their HSC year, they were able to work together for their major executive project: they began the Community Poles initiative, in which school and community groups in the area can decorate and trade poles to strengthen bonds and friendships. We would like to thank the 2013 Team for all their hard work, and wish them luck in their future endeavors.

In the past years, the Student Executive Team has been run and guided by Mrs. Pasternatsky, who is both dedicated and a great example to all the students of Muirfield. We’re very excited to work with her in the coming year.

We would also like to thank Miss King for her years of hard work with the Student Representative Council for over 5 years. Miss Adams has now taken the role of guiding the SRC, and we look forward to working with Miss Adams and the SRC on projects in the future.

We are all very grateful for the opportunity we have been given and are tremendously excited for the year ahead. Thanks Muirfieldians!
WHAT THE MICE WILL DO!

Year 12 coup d'état while Ms Reeves was on leave
**SPORTS NEWS**

Congratulations to Alexander Treglown who has been selected in the Combined High School water polo team.

Good luck to those students in Years 7, 8 and 9 who will be participating in the Golf Gala Day that is coming up soon.

U15 Girls Netball team made it to the Penrith Gala Day where, despite the smoke from the bushfires, they played 3 games—won 2 and lost 1. Unfortunately they did not make it through to the Sydney West playoffs.

To encourage participation in sporting activities the Sports Department is organising “friendly” soccer and netball games against Cheltenham Girls.

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**THE IMPORTANCE OF BEING ENTERTAINING**

A standing ovation was how the Year 11 Drama production ended its run for 2013.

Every year the Year 11 Drama class are invited to rehearse a production in preparation for their HSC the following year. This year I planned for their production to coincide with the Year 11 unit Theatrical Traditions and Performance Styles. The theatre form we decided to focus on was Realism. The Importance of Being Earnest by Oscar Wilde was the perfect choice for these talented drama students.

The students spent term one developing their understanding of their character and the use of space before committing to only 4 weeks of solid rehearsing outside of school. These wonderfully committed students gave up Friday nights to build and decorate the set, transforming the drama classroom into a theatre space. As the director, I choose to set the play in England during the 1950s: a fabulously creative era to costume and dress the set. There were elegant suits, gorgeous hats and tails for our butler.

The drama production ran from 24 to 26 October to full houses. The cast received thunderous applause and praise from the audience. I am very proud of these students, of their commitment, hard work and support.

The cast and crew were:

**Performers:**
- Christian Maltby as Algernon
- Zac Nelson as Jack
- Jazmin Smit as Gwendolen
- Baylee Forbes as Cecily
- Kalli Merriman as Lady Bracknell
- Hayley Galla as Dr Chausable
- Joshua Gelindinning as Lone / Merriman
- Chelsea Jessop as Miss Prism

**Directors:**
- Varlie Miller—Director
- Stage Managers— Seodin Hevey (Year 9) and Stephanie Vorreiter (Year 9)
- Technical— Rhy Mckenzie

**Valerie Miller**
Director (Drama Teacher)
The Importance of Being Earnest
**WE ALL LIKED IT!**

This year’s School production of Shakespeare’s *As You Like It* was performed over three nights without a hitch! Our vision for the play was to offer the students an authentic theatre experience, while allowing the students to build their skills as actors in a professionally run production.

Like true professionals, the cast were always focused and enthusiastic over the 20 weeks of the rehearsal period. The students from years 8, 9 and 10 became a tightly knit, creative community of thespians. It was a rewarding experience for both Ms. Dykes and myself as the directors of this production, to see the students learn the art of performance and in sharing their talents. Watching young people use their imaginations to create a new world upon the stage was extremely fulfilling for us.

The students played to full audiences over the three night run and the comments from parents, teachers and friends were of a high regard and admiration for the slick performances of our young actors. It has been an honour and a privilege to bring our own theatre experiences and training to the students in this inaugural, theatre production here at Muirfield High School.

We would like to take this opportunity to thank the CAPA parent committee in their support for *As You Like It*, and for providing exceptional refreshments at interval each night.

We look forward to producing future school productions here at Muirfield High School ... stay tuned!

Ms. Valerie Miller and Ms. Susan Dykes - Directors
This year a number of our students in Years 9 and 10 have been able to “try out a course” at TAFE. Courses available have included automotive, landscaping, metal work, carpentry, plumbing, hairdressing, beauty, fashion design, music, fitness, café skills and baking. For example, one day a week our students have been working in cafes learning how to make a good cappuccino and serve customers, recording cutting edge music in a recording studio, or making park benches as a community project.

Students have enjoyed the opportunity to find out what it is like to study in an adult environment, to use the facilities at TAFE and to work and communicate with people in industry. For many, it has meant travelling a long way to get to their course. Ashleigh and Kayla, pictured here at their graduation recently, had to go to the Northern Beaches every week to attend their course.

The skills our students have learnt at TAFE have helped them to make decisions about their future, whether it is their subjects for Stage 6, or perhaps a choice about a career pathway. All the students agree that the chance to try out a course has opened their eyes to opportunities. It has helped them to grow in maturity, and to work independently.

Helen Scott

Stuart Brownscombe works in our school as a chaplain/youth worker. He is available to students, staff and families. Stuart is funded by the National School Chaplaincy & Student Welfare Program to be at the school for 10 hours per week. Stuart provides a total of 3 days per week of chaplaincy/youth work. This additional time is funded by local churches and community members. The Chaplain’s role is to assist the school community through the provision of help and support the personal, social and spiritual wellbeing of students and the school community.

Throughout the year Stuart has assisted staff by attending the year 7 camp, school excursions and has regularly attended school sport. Stuart provides welfare support to students who request to speak with him. He also attends the school’s welfare team meetings and has worked regularly with teachers, the school counsellors and executive staff to identify students they would like him to meet with. A Christian lunchtime group, The Core, is facilitated by Stuart. Attendance and participation in this program is voluntary and students are made aware that it is a Christian lunchtime program. This year Stuart also obtained his bus license, providing a way to assist the school on excursions with smaller numbers.

Evaluation Surveys – We are currently planning and compiling information to ensure the service is providing the best assistance possible to the school community. As part of that evaluation we will be surveying students, staff and parents. A short survey is included with today’s newsletter and we would very much like to receive your views. Please return the completed surveys to the front office by Friday 22nd November. This survey can alternatively be completed online using the following link: https://datareportnswsc.wufoo.com/entries/evaluation-of-chaplaincy-service/ Thank you. Your opinions are important to us.
# Chaplaincy/Youth Worker Evaluation Survey

Name of school: Muirfield High School

I am a: [ ] Parent/community member  [ ] Staff Member  [ ] Student

I have had contact with the chaplain: [ ] Yes  [ ] No
[ ] Only indirectly via [ ] my child or [ ] by word of mouth at school

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<th>Strongly agree</th>
<th>Agree</th>
<th>Neutral</th>
<th>Disagree</th>
<th>Strongly disagree</th>
<th>Don't know</th>
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<td>1</td>
<td>I have found the chaplain to be approachable by all members of the school community regardless of culture, faith, background, age or gender.</td>
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<td>I have found the chaplain to be available.</td>
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<td>I have found the chaplain to be easy to get along with.</td>
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<td>I have found the chaplain is able to listen attentively.</td>
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<td>5</td>
<td>I believe the chaplain dresses appropriately for their role.</td>
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<td>I have found the chaplain is able to direct students/staff to appropriate places to seek further help.</td>
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<td>7</td>
<td>I believe the chaplain’s services benefit the school by assisting the school counsellor and wellbeing staff.</td>
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<td>8</td>
<td>I believe the chaplain’s services benefit the school by providing appropriate support in times of difficulty/crisis/stress.</td>
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<td>9</td>
<td>I believe the chaplain’s services benefit the school by assisting in school events, excursions and camps.</td>
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<td>10</td>
<td>I believe the chaplain’s services benefit the school by supporting students who wish to explore their spirituality, values and ethics.</td>
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<td>11</td>
<td>I believe the chaplain’s services benefit the school by facilitating activities connecting students with other community groups.</td>
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<td>12</td>
<td>I believe the chaplain’s services benefit the school by assisting in classroom activities as needed - like sport, small group activities, etc.</td>
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<td>13</td>
<td>The chaplain’s relationship with the students at the school is positive and allows students to feel safe sharing concerns and seeking assistance.</td>
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<td>14</td>
<td>Overall the chaplaincy service in your school is a positive service, assisting in student welfare and wellbeing.</td>
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<td>15</td>
<td>I believe the chaplaincy service should continue to be available to our school community.</td>
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In your opinion what has been the most significant contribution of the worker to the school? Please use the reverse of the sheet, if needed.

Other comments? Suggestions? Areas of potential development of the role? Please use the reverse of the sheet, if needed.
RESUME FOR TEENAGERS

Before your teenager starts the part-time Christmas job search, they’ll need to put together a resume.

If your child doesn’t have any previous working experience, they might wonder what they’re going to include in a resume. This is where volunteer work, school internships and extra-curricular and school participation come in handy. And what the teenager resume might be lacking in real work experience, a well-presented resume and a pleasant and willing personality will go a long way to helping your teenager find a job.

Lisa-Marie Kerr is the author of Get Job Ready, a book for teenagers looking for a part-time job. She recommends teenagers include a photo in their resume as it allows the employer to make a connection and remember them, and always include availability and date of birth. “Many employers utilise younger people to save money on wages,” Lisa says. “When you are young, use your age to your advantage!”

The other main thing Lisa-Marie recommends teenagers address is employability skills. “These are especially important if your teenager has no previous work experience. I discuss employability skills in detail in my book and they are my biggest point of difference. It enables teens to speak an employer’s language by drawing on their life experiences. It proves to an employer that you are capable of holding a position in their business.”

Lisa-Marie’s top tips for a winning resume for teenagers

1. Keep it short and to the point. One page is more than enough for a resume for teenagers.
2. Include the hours and days they are available to work.
3. Tailor the resume for each employer.
4. Have an appropriate email address. daddyslittleprincess@…….. Is NOT appropriate. Instead, simply use first name and surname@………
5. Your teen’s voicemail message should be simple and appropriate – no funny stuff or practical jokes if they are expecting employers to call.
6. When handing in the resume in person, your teenager should ask for the manager and choose the right time of day to go in. Don’t approach staff during a busy period.
7. Also when handing in the resume, your teen should dress as they would if they were going for an interview.
8. By all means offer parental guidance, but your teenager should write their own resume. After all, you won’t be there in the interview to answer questions for them.

Before the job interview

Lisa-Marie says if your teenager gets an interview, they should do some research before they go in. Encourage them to find out more about what products the employer sells, or what services they provide. They should also think about what questions they might be asked and prepare some answers. All of this will help them feel more confident in the interview.

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**Sunday the 24th of November – Baden Powell Place North Rocks**

**Open Day**

10am – 2pm – drop in anytime

**North Rocks Scouts, North Rocks Guides, North Rocks Rural Fire Brigade**

Free activities – Flying Fox – Rope Bridge – Water slide – Craft – Camping Displays

BBQ lunch and drinks available.

**Suitable for Kids of all ages – Families – Friends**

All enquiries call Cassie Rec on 0408293077
WESLEY GIANT GARAGE SALE

Where: In the Wesley Uniting Church grounds at 32 Showground Road, Castle Hill.

Dates/Times: Friday November 22nd 2013 (operating from 9:00am to 3:00pm) and Saturday November 23rd 2013 (operating from 9:00am to 1:00pm)

Sale items/Stalls will include Books, Records, CDs, DVDs, Clothing, Christmas, Electrical, Plants, Toys, Furniture, Manchester, White Elephant, Fine Art and China etc.

We will also be providing tea and coffee during sale hours, together with a Sausage Sizzle for lunch on both days, and Bacon and Egg rolls for breakfast on Saturday morning.

Enjoy the friendly atmosphere, and pick up a bargain (or two) knowing you are helping those families who need help within the Hills District, through the Hills Family Centre.
HOST FAMILIES NEEDED!
MORE INTERNATIONAL STUDENTS ARRIVING IN FEB 2014

October 2013

From France
Annie, 15, is from Ans. She is interested in science and art. She enjoys drawing and playing the violin. Her family is very friendly and helpful.

From Italy
Antonio, 16, is from Florence. He is a nice boy who enjoys playing soccer and reading. He speaks English and Italian.

From Austria
Niki, 16, is from Vienna. She is a good student and is interested in music. She plays the piano and the guitar. Her family is friendly and welcoming.

From Japan
Tomoe, 16, is from Tokyo. She is interested in art and music. She plays the piano and the violin. Her family is very friendly and supportive.

From USA
Mike, 16, is from New York. He is interested in science and technology. He enjoys playing soccer and reading. His family is very friendly and welcoming.

Many more international students choosing Australia will arrive in Student Mobility Programs (SMP), with a total of 1,800 students expected to arrive in February and March. Program lengths are 9, 12, and 18 months. Students are selected, covered by insurance, and supported by Local Coordinators and enrolled in schools by S.O.C.E. S.O.C.E. is available 24/7 to all program participants.

Request now as many full student profiles as you like - you may just know the perfect host family!

NORTH ROCKS SOCCER CLUB
INVITES GIRLS AGED 7-14 YEARS
TO OUR ‘COME & TRY’
SOCCER FUN SKILLS DAY

Venue: North Rocks Park
Date: Sunday 1st December 2013
Time: 9.00am-11.30am

You must register your interest at www.nrrscfc.com.au

COME & JOIN THE FUN

TO REGISTER YOUR INTEREST, CONTACT US NOW @ www.nrsfc.com.au

NOW HIRING
Restaurant Managers

- Above Award Packages PLUS incentives ($)
- Fast expanding restaurant franchise
- Must have customer service experience

To apply visit:
www.rashays.com & click on the “Careers Tab”